**Minutes of the Meeting of Somerford Keynes Parish Council (SKPC) 5th July 2021**

Present: Cllr J. Whitwell (JW, Chair), Cllr R. Sleeman (RS), Cllr. M. Keegan (MK) , Cllr G. Valentine (GV),) Cllr M. Rigby Cllr T. Berry (TB, Cotswold District Council, CDC), K. Josey (WC, Clerk) plus 4 parishioners.

Held in the Village Hall in person.

1. **Apologies:** Cllr R. Elsey (RE, Vice Chair), Cllr A. Stradling (AS), Cllr L. Spivey (Gloucestershire County Council, GCC).
2. **Declaration of interest:** GV and Lower Mill Estate (LME)
3. **Minutes** of meeting held 7th June were approved. Proposed RS, seconded MR.
4. **NDP and GCC election results:** KJ had organised bound printed copies of the NDP, and personal copies were given to Ron Monroe and Sarah Powell, KJ will maintain the parish council copy.
5. **Clerk’s report**
	1. **LME**: CDC Planning Officer role – TB updated that roles have now been filled and will update, as necessary.
	2. **Village Website:** Nothing further to report.
	3. **Keynes Country Park:** MR and RE had attended a meeting with J. Pendlebury (JP Waterland) and discussed various issues – MK has given her full report to councillors Action: KJ to email JP regarding a further update.
	4. **Parish Field:** MR and RE had a productive meeting with Jo Pendleberry (JP), Action: KJ to chase regarding report to Natural England.
	5. **Village Lake:** A volunteer morning had gone ahead, and some clearing done.
	6. **LME cycleway:**  Hannah Fountain is the Sustainable Transport Lead with whom TB will liaise for further updates.
	7. **GCC Highways/ footpaths:**
		1. **Village gateway signs:** Contact from GCC has been made regarding issues their end and they are hopeful to giving an installation date soon. Action: KJ to monitor
		2. **Footpaths:** JW and RS had a meeting on 8th June 2021 with Frank Dorrington-Ward (FW, GCC) and Mrs Timbrell and Ian Timbrell further to their previous meeting and it was agreed that CIL money will be used to help with funding gates FW will liaise with Thames Water to establish the precise location of the water main before new gates are installed. Action**:** RS/JW to update, as necessary.
		3. MK had an onsite meeting with Richard Gray (RG, G.C.C) and Gillian Portlock (GP, G.C.C) regarding blocked culverts in Shorncote **-** it was agreed G.C.C will deal with this in the near future.
	8. **Neigh bridge:** No further action regarding future plans butthe 30-minute free parking is still planned for this year. There was a parishioner complaint regarding litter and noise, and this was fed back to Ben Welbourn (BW Cotswold Lakes Trust) JW, and MR also discussed Neigh Bridge with Lisa Spivey who agreed to give the issue some thought during their meeting at JW’s home. Action: JW to keep updated on any developments.

 **5.9 Flooding:** Nothing further to report

 **5.10 Newsletter:** Nothing further to report.

**6.11 Other matters**

**6.11.1** **Repair of worn Flood Bund:** JW had seen Environment Agency personnel inspecting the bund, they have informed him during a conversation that this is worn in places due to foot traffic and are looking to repair as necessary. Action: KJ to contact EA

**6.11**.**2** **Street naming** – Officially renaming The Street is expensive. The PC decided on the informal way forward. Google maps need to receive corrections from as many people as possible about The Street referred to as Arlington Drive, which is incorrect and causes confusion. This can be highlighted in the summer newsletter. Action: R.E

**6.11.3** The grass on the Kennel Bungalow footpath has been tidied and the Parish Council are grateful for this –Action: MR to meet John Searle

**6.11.4** A parishioner had enquired about setting up a playgroup in the village hall, there is money from the previous playgroup held in the Village Hall Accounts which will be made available.

 **7. Correspondence**

7.1 Attention was drawn to a Staff Parking area at LME by a Parishioner – it was felt that this contravened planning laws - Action: KJ to write to LME and C.D.C Planning Dept

7.2 Attention was also highlighted by a Parishioner that the ditches along Mill Lane towards LME require attention – this normally happens after the wildlife and bird nesting window has passed. Action: KJ to write to LME about clearing the ditch.

7.3 It was noted that the Four Acres Traveller site is currently under discussion between Ben Welbourn (BW) Cotswold Lake Trust and Gloucester County Council

7.4 Change to postal service – removal of PM collection – it was agreed that this is not in the interests of the village Action: KJ to circulate Mike Wilding’s draft letter to everyone on the PC’s mailing list. MW to be advised that a door-to-door delivery of a hard copy of this letter will ensure that everyone knows about it as the email list is incomplete. The PC will also formally object to this proposed change.

**8. Planning applications**

**20/01228/FUL** - all year-round holiday occupancy of plots 7, 18 And 24 Howells Mere Lower Mill Lane Somerford Keynes Cirencester Gloucestershire – no objection

**16/04569/FUL** - all year-round holiday use of Plots 59, 65 and 66 Howells Mere Lower Mill Lane Somerford Keynes Cirencester Gloucestershire – no objection

**(20/04270/FUL** ) **use number 20/04079/FUL**- Application for Erection of 4 dwellings, new road access, footpath, and associated landscaping including public open space and an attenuation / soakaway pond Land to The South East Of Ashland House Somerford Keynes – objection - PC to send a new objection – there is again significant concern and objections have been raised by parishioners and it is understood that numerous letters of objection have been sent to C.D.C Planning Dept

**21/02360/FUL** - Application for Erection of a new dwelling, associated access and landscaping at Croft House Somerford Keynes Cirencester Gloucestershire GL7 6DW – no objection.

**21/02380/FUL** / **21/02381/LBC**

Install French doors, erect external staircase, re-tile roof, install rooflights and replace gable end window at Kemble Mill Poole Keynes Cirencester Gloucestershire GL7 6ED – no objection.

21/01517/FUL - Seasonal yurt, food and beverage take-away outlet, LME – awaiting planning office.

21/00961/FUL - Change of use from a cycle hire facility (E (a) Use Class) to a single residential dwelling (C3 Use Class) at Tall Trees Water Lane Somerford Keynes – PC objection still stands - awaiting planning office.

**9.Financial Matters:**

Clerk’s salary £230.60, Replacement battery VH defib £46.80, Busy Fingers Printing NDP £99.25 Proposed RS seconded G.V

The meeting was closed at 9.00 pm.

**Date of next meeting**: Monday 2nd August 2021, 7.30 pm