Section 1 – Annual Governance Statement 2018/19

We acknowledge as the members of:

SOMERFORD KEYNES PARISH COUNCIL - CHONCESTERSHIRE

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2019, that:

| | Agreed | | | |
|---|--------|----|---|---|
| | Yes | NO | Yes means tha | at this authority: |
| We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements. | | | with the Accoun | counting statements in accordance nts and Audit Regulations. |
| 2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. | | | made proper al for safeguardin its charge. | rrangements and accepted responsibility g the public money and resources in |
| 3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances. | | | complied with i | what it has the legal power to do and has Proper Practices in doing so. |
| 4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations. | | | inspect and as | r gave all persons interested the opportunity to k questions about this authority's accounts. |
| 5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required. | | | considered and documented the financial and other risks it faces and dealt with them properly. | |
| 6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems. | | | arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority. | |
| 7. We took appropriate action on all matters raised in reports from internal and external audit. | | | responded to matters brought to its attention by internal and external audit. | |
| 8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements. | | | disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant. | |
| 9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit. | Yes | | N/A has corporate | met all of its responsibilities where as a body orate it is a sole managing trustee of a local trustusts. |

^{*}For any statement to which the response is 'no', an explanation should be published

This Annual Governance Statement was approved at a meeting of the authority on:

130519

and recorded as minute reference:

7.2

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk

W.F. Castworkt