

## **Somerford Keynes Parish Council – Neighbourhood Development Plan**

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### **Meeting 1 – 25<sup>th</sup> April 2014 - resulting actions and summary of meeting**

Attendees – Ron Munroe, Sarah Powell and John Sweet

| Item | Area of Discussion  | Required Actions   |
|------|---|--|
| 1.1  | Completion of Area Designation Form<br>Designated area to correlate with new parish boundary (effective from April 2015). Poole Keynes Parish Meeting was consulted as part of the boundary review process – application form to reflect this.  | SP to complete form  |
| 1.2  | Vision for the Parish:<br>RM suggested the following vision:<br>"To maintain and develop a vibrant community which is an attractive location to live, work and visit."  | All to review and comment  |
| 1.3  | Consultations for other NDPs were reviewed. It was then decided to have six key areas that would be addressed as part of our NDP. These are: <ul style="list-style-type: none"> <li>• Amenities</li> <li>• Conservation</li> <li>• Economy</li> <li>• Environment</li> <li>• Housing</li> <li>• Infrastructure</li> </ul> As many of these areas were addressed in the 2012 Parish Plan, it was agreed to have a 'brain-storming' session at the village hall to review the statistics and comments from the Parish Plan and place them in the relevant key area to progress.<br>The aim is produce a visual presentation of the key areas in a series of public consultations in September 2014. | All to agree date (3 <sup>rd</sup> June 2014).<br>RM to book VH.<br>SP to invite GRCC.                                 |
| 1.4  | Housing Needs Survey<br>The requirement to conduct a housing needs survey was identified as part of the Parish Plan. The NDP committee would like to carry this out in June / July so agreement was reached to discuss this asap with GRCC. Concerns were expressed that this needed to result in a longer term view of housing requirements for the Parish rather than an analysis of immediate requirements.  | SP to arrange meeting with GRCC.   |
| 1.5  | Consultation with the Parish<br>It was agreed that an NDP newsletter should be delivered to all households in the Parish describing the benefits of a NDP and the consultation that would take place during the year. This would be done once the process for the housing needs survey was agreed.  | All  |
| 1.6  | Application for Locality for Funding<br>It was agreed that, at this stage, only funding would be sought to cover the costs of GRCC consultancy and the costs of meetings, printing and the creation of a high quality visual presentation. This is assuming that funds continue to be available.  | JS to obtain costs for the creation of visual presentation.<br>SP to verify that funding will be available after 2014. |

Date of next meeting – to be confirmed and combined with Housing Needs Survey Meeting