

Minutes of the Monthly Meeting of Somerford Keynes Parish Council (SKPC), 3rd April 2017

Present: Cllr S.Powell (SP, Chair), Cllr Karen Mogridge (KM), Cllr R. Munroe (RM), Cllr M. Rigby (MR), Cllr T Berry (TB, Cotswold District Council, CDC), W. Cartwright (WC, Clerk) and 5 members of the public.

1. **Apologies:** Cllr M. McKeown (MM), Cllr R. Sleeman (RS).

2. **Declaration of interest:** None.

3. **Minutes** of the meeting held on 6th March 2017 were approved and signed. Proposed KM, seconded MR.

4. Clerk's report

4.1 Village lake (Lake 99):

Cllr SP and Cllr KM to begin the process of setting up an independent Management Committee. Cllr KM had e-mailed Tom Maddox (TM, Green Attitude) regarding the request for payment, outstanding quotes for work and future working arrangements. Cllr KM to chase response from TM and arrange a meeting with her and Cllr RS.

4.2 LME cycleway: Cllr SP had contacted Sophia Price (CDC) regarding the slightly amended entrance plans to Neighbridge and awaiting a response on planning progress and timescales.

4.3 Neighbourhood Development Plan (NDP): Cllr SP to complete a document which addresses the CDC comments on the draft NDP and circulate to Councillors. If agreed, the draft NDP would be amended accordingly.

4.4 CDC Local Plan: No further action to report.

4.5 Flooding:

WC had contacted Richard Gray (RG, GCC Highways) to ascertain the date of the most recent jetting of the Water Lane culvert, its structural integrity and is awaiting a response. Following personal contact with land owners, it was considered that the ditches were currently clear of silt and debris, and that only monitoring was needed at this stage. WC to contact RG (GCC Highways) on whether any other village culverts had also been jetted.

4.6 GCC Highways:

WC had contacted Amey on all previous issues identified and was keeping a record of progress. Cllr SP requested Amey be contacted for further work to improve the surface of Water Lane. WC had reported the fly-tipping of tyres half way down Minety Lane to CDC.

4.7 Cotswold Water Park Trust (CWPT):

Cllr SP had written to Peter Bungard (Chief Executive, GCC) to reactivate the modification order of the definitive map and formalise the current footpath access, which is awaiting the decision of the new operator. It was agreed that WC contact Sir David John (DJ, Chairman, CWPT) for an update on the current situation. Cllr KM was also due to see Jill Bewley and would ask for any update.

4.8 Parish Field:

Cllr MR and WC had met with Sir DJ (Chairman, CWPT) to serve a six-month notice of termination of the lease of the Parish Field to be in line with the usual renewal date at the end of September. It was agreed that an advert be now issued at the very least in the local paper (under 'land for sale' section), website and noticeboard to publicise the invitation to tender (other suggestions included community news section, Ripples, estate and land agents). It was proposed that Cllr MR circulate advert wording to Councillors which is to be finalised as soon as possible. Proposed MR, seconded RM.

4.9 Neighbridge Parking:

There were concerns regarding the newly introduced Neighbridge car parking fees and WC had contacted Ben Welbourn (CWPT) on the increased risk of parking in the village or on verges. One parishioner had provided observations of cars parking on the verges over a number of days. This was considered highly useful and WC to request that this is continued to present at a future meeting with the CWPT on this matter. The parishioner had also raised an issue of increased cyclists around the lake and whether this was an area of concern.

4.10 Broadband installation:

Cllr SP had replied to parishioner letter regarding the current situation of low number of villagers signing up for the upgraded service by Gigaclear. Cllr TB (CDC) and Cllr MM to liaise and contact Gigaclear and BT Open Reach to ascertain what, if any, future possibilities there are for the village to upgrade service. There was a general dissatisfaction on the state of the verges following Gigaclear work and it was requested that WC liaise with Cllr TB to write a letter of complaint to record this.

4.11 GCC Minerals Local Plan: No action to report.

4.12 Ashton Keynes NDP: SP to send letter of support to AKPC.

4.13 Road speed limits:

WC had previously circulated a note from Juliet Layton (JL, CDC) on the current situation of making the whole length of the Spine Road adhere to a cohesive speed limit. It had been agreed that Cllr Shaun Parsons (SPa, GCC) and Cllr RS try to arrange a meeting with Wiltshire and GCC Highways to discuss the on-going issues.

4.14 Transparency code:

WC had spoken to Anita Sachs (AS, Gloucestershire Association of Parish and Town Councils, GAPTC) on the fact that the transparency fund can provide money for a laptop (and software) for the clerk, associated running costs with the website, although application process is currently closed. AS (GAPTC) will let WC know when the application process has re-opened for this financial year.

4.15 Second defibrillator: WC had been circulated a letter to Councillors from CDC regarding the adoption of the red telephone box, its possible use for a second defibrillator and need for a mains connection. Cllr KM to further investigate this option and BT requirements.

4.16 Cotswold Community site: Rob Garnham (Planning Consultant for Cotswold Community) had updated the position with the live planning applications for Cotswold Community. Final outstanding matters were being finalised, but that the timeliness of any decisions was dependent on Wiltshire Council.

4.17 Newsletter, annual village clean and annual PC meeting: A Parish Council newsletter had been circulated publicising the annual village clean and annual PC meeting (Friday, 28th April). The annual village clean had been well attended and Cllr SP thanked all those who were involved in organising the event.

4.18 Election of Councillor: Following the inadequate response for an election, it is necessary to undergo the process of co-option. It was proposed that Malcolm Poole be approached on whether he is interested to be co-opted onto the Council given he has previously stood and received votes. Proposed KM, seconded SP.

5. Correspondence

It was agreed that the PC would not support the “Great get together” initiative as the date was close to the church fete, and it was considered more appropriate to commemorate of the end of the First World War next year.

6. Planning applications

6.1 16/0099/COMPU Cullimore Drainage scheme; Compliance with condition 33

WC had contacted Jason Betty (GCC Planning Officer) who confirmed that Alan Steeves-Booker (ASB) recent concerns had been passed these directly to RM (Atkins) to consider with any other comments from the SKPC. Cllr SP had written to JB (GCC Planning Officer) and requested in layman’s terms, that if increased water flow does enter the county ditch, what remedial solution would be put in place. Cllr SP to also send her letter to Cllr SPa (GCC).

6.2 17/00925/Ful (1 storey extension to LME spa building): No objections.

6.3 17/01311/TCNR (Pruning Cherry Tree, 1 School Cottage): No objections. WC to inform Lisa Willis (SK Tree Warden).

7. Financial Matters

6.1 Expenditure

Payment for annual village clean (£24.65). Proposed SP, seconded MR.

8. Questions/comments

Cllr RM asked on outstanding highways issues and it was agreed that WC circulate her list to Councillors with incident numbers and current status. Cllr RM also asked about the maintenance work on the noticeboard which will need to be done in the summer months. He requested that the issue of a new village entrance sign be placed on a future agenda. It was noted that an electrical pole is leaning near Queen’s Cottage and that WC inform Southern Electric.

Cllr RM agreed to attend the next South Gloucestershire Cluster Meeting on Tuesday 25th April, Southerop Village Hall on behalf of SKPC.

There being no other business, the meeting closed at 8.55 p.m.

Next monthly meeting date of the Parish Council: Monday 8th May 2017 at 7.30 pm, Village Hall.